**Form No. 6**

**GOVT. COLLEGE OF ENGINEERING & TECHNOLOGY, JAMMU**

**TEQIP-III**

Proposal for Attending National Conference or STTP

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| --- | --- | --- |
| **S.No.** | **Particulars** | **Details** |
| 1 | **Name of faculty member and** **designation** |  |
| 2 | **Branch** |  |
| 3 | **Phone No.s & Email-ID of Faculty** |  |
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| **Conference/STTP Title** |

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| **Dates and Duration of Conference/STTP** |

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| **Title of Paper** |

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| **Whether paper is accepted for ORAL/POSTER presentation** |

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| 8 | **Co-authors** |  |
| 9 | **Would the paper be published in Proceedings/Available on Digital library?** |  |
| 10 | **Conference/STTP Registration Fees** |  |
| 11 | **Tentative Financial Assistance required for Travel, food and Stay** |  |
| 12 | **Have you applied to any funding agency for this proposal? (**Name of funding Agency, Amount requested, Amount sanctioned) |  |
| 13 | **Particulars of the previous conference/ STTP attended Through TEQIP/Institute in last two years:**(Conference title, Dates of conference, Paper Title, Total Expenses, Funding Source, etc) |  |
| 14 | **Justification: (**Benefits to individual, Benefits to Department/Institute) |  |
| 15 | **Objectives to attend the training/ Conference)** |  |
| 16 | **Expected outcome of the tour and value addition** |  |
| 17 | **Invitation letter Details/Broucher from the Institutions to be visited(Attached)** |  |

1. **Financial implications:**

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| --- | --- | --- |
| **S.No.** | **Particulars** | **Details** |
|  | **Name of Item** | **Total Amount, Rs.** |
|  | Travel Fare |  |
|  | Participation/Registration Fee |  |
|  | DA as per institute’s norms |  |
|  | Any claims other than specified by the norms, specify. |  |
|  | **Total Expected Expenditure** |  |
|  | **Amount of Advance required** |  |

**Certified that the following will be complied with:**

* The national tour will be undertaken only with the Competent Authority’s approval.
* All austerity measures like discount on training fee, accommodation etc. will be availed. The travels will be undertaken only under the available cheapest restricted economic class airfare.
* A detailed report of the visit, clearly specifying the gains and an action plan for implementing the feasible activities, will be submitted and a copy of the report will be sent to NPIU/SPFU in case of program at international venue and will also be hosted on the institution’s, SPFU’s website and also linked to NPIU’s website.
* The experience will also be shared with fellow faculty of the institution.

**Signature of Faculty Coordinator Recommended by Branch Coordinator**

**Nodal Officer (Academics) Nodal Officer (Finance)**

**TEQIP Coordinator** **Principal**