**Form No. 3**

**GOVT. COLLEGE OF ENGINEERING & TECHNOLOGY, JAMMU**

**TEQIP-III**

**Institutional Management Capacity Enhancement**

For Conducting Study Tours for Senior Officials of the Institute

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Particulars** | **Details** |
|  | Title of Program |  |
|  | Dates, Institute and Location |  |
|  | Names of Faculty, Designation and Department |  |
|  | Break-up of Expenses | * Registration Fees:
* Travel and DA:
* Miscellaneous:
 |
|  | Advance Required and Date |  |
|  | Total expenditure (Rs.) |  |
|  | Amount to be paid/refunded and Date of Bill submission |  |

**Signature of Faculty Coordinator Recommended by Branch Coordinator**

**Nodal Officer (Academics) Nodal Officer (Finance)**

**TEQIP Coordinator** **Principal**