**Form No.2**

**GOVT. COLLEGE OF ENGINEERING & TECHNOLOGY, JAMMU**

**TEQIP-III**

**Institutional Management Capacity Enhancement**

For Conducting Workshop/Training Program of Senior Officials of the Institute

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Particulars** | **Details** |
|  | Details of Workshop/  Training Program |  |
|  | Dates/Duration Location: |  |
|  | No. of Participants | From: GCET: Other Institutes: Total: |
|  | Name and Designation of Faculty coordinator of event |  |
|  | Financial Expenditure Break-up | * TA & Honorarium to Resource Persons: **Rs.** * Fees for organizing Training Program: Rs. * Local Travel: **Rs.** * Accommodation: **Rs.** * Food and Miscellaneous: **Rs.** |
|  | Advance Amount (Rs.) and Date, taken by: | **Rs.** |
|  | Total expenditure (Rs.) and Date of Advance Settlement: | **Rs. /-** (Rs. only) |

**Signature of Faculty Coordinator Recommended by Branch Coordinator**

**Nodal Officer (Academics) Nodal Officer (Finance)**

**TEQIP Coordinator** **Principal**