

**GOVERNMENT COLLEGE OF ENGINEERING & TECHNOLOGY, JAMMU
CHAK BHALWAL, JAMMU-181122 (J&K)**

**Minutes of the 5th Meeting of the Board of Governors (BoG) TEQIP-III of GCET Jammu,
held on 15th June 2019 (Saturday) through Circulation.**

The Agenda items of 5th BoG of GCET, Jammu was circulated to all the members of BoG on 15th June 2019 with the request to communicate the comments/suggestions by 17th June, 2019 in order to incorporate the same in the Minutes of Meeting. In response to this, the following members have put their comments/suggestions.

S.No.	Name of the Members
1	Mr. Talat Parvez Rohella, Administrative Secretary, Higher Education Department, J&K Government (Honorary Chair BoG).
2	Prof. Manoj Singh Gaur, Director IIT Jammu, (Chairperson BoG)
3	Prof. R.S.Bhatia, NIT Kurukshetra (AICTE Representative)
4	Prof. Savita Gupta, Director UIET Chandigarh (Mentor Institute)
5	Prof. Bhopinder Singh, Dean Faculty of Engineering Cluster University Jammu
6	Dr. Sameru Sharma, Dean, Faculty of Engineering University of Jammu, Jammu
7	Prof. Sukhwinder Singh, TEQIP Coordinator, UIET, Chandigarh (Mentor Institute)
8	Cmde Naresh Kumar, Former Chairman HSL and OSD, IIT Jammu
9	Dr. Sameru Sharma, Principal, GCET, Jammu
10	Ms. Sunita Kitroo, Senior Faculty GCET, Jammu
11	Mr. Dhananjay Gadre, Former Chairperson IIET, NSIT, New Delhi
12	Dr.Subhash Chander Dubey, (TEQIP Coordinator), GCET, Jammu

Item# 5.1	<p>Confirmation of the Minutes of Meetings of Board of Governors (BoG) TEQIP-III of GCET Jammu held on 26th & 27th March, 2019.</p> <p>The Minutes of the 3rd & 4th meetings of the Board of Governors (BoG) TEQIP-III of GCET Jammu held on 26th & 27th March, 2019 were circulated for confirmation.</p> <p>Resolve that the 3rd & 4th BoG meetings are confirmed.</p>
Item# 5.2	<p>A) To Report on the Action taken on the decisions of the 3rd Meeting of Board of Governors (BoG) TEQIP-III of GCET Jammu held on 26th March, 2019.</p> <p>The Report on the Action Taken on the decision taken in the 3rd BoG Meeting TEQIP-III of GCET, Jammu held on 26th March, 2019 was circulated for confirmation.</p> <p>Action Taken was confirmed.</p>

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	<p>B) To Report on the Action taken on the decisions of the 4th Meeting of Board of Governors (BoG) TEQIP-III of GCET Jammu held on 27th March, 2019.</p> <p>The Report on the Action Taken on the decision taken in the 4th BoG Meeting TEQIP-III of GCET, Jammu held on 27th March, 2019 was circulated for confirmation.</p> <p>Action Taken was confirmed.</p>
Item# 5.3	<p>To approve the Action Plan of TEQIP-III for the Period from July 2019 to September 2019 (Q2 of 2019).</p> <p>Action Plans of TEQIP-III for the Period from January 2019 to June 2019 (Q4 of 2018 and Q1 of 2019) which was submitted to NPIU from time to time, was put up to the Board for ratification.</p> <p>The Board considered and ratifies the Action Plan with the suggestion that the details of the various activities to be undertaken by the faculty members shall be listed in the Action Plan under Mentoring/Twinning Systems (1.1.2.7).</p>
Item# 5.4	<p>To inform about the financial status as on 31st May, 2019.</p> <p>The financial status as on 31st May, 2019 of TEQIP-III as per the PFMS software was appraised to the Board.</p> <p>The Board noted the Information so provided.</p>
Item# 5.5	<p>To inform about the Completion of Lab Packages/Procurement of Lab equipments of different departments and Services Packages under TEQIP-III.</p> <p>The Procurement status as on 31st May, 2019 of Package completed, PO issued, Packages initiated, Package reinitiated etc. of equipments for the Labs of different departments and service Packages initiated/ completed under TEQIP-III was Circulated to the Board for information.</p> <p>The Board noted the Information with the suggestions that the two separate lists be prepared mentioning the Payments to be made for the Packages which have been received and the Packages for which PO has been issued specifying date in each case.</p>
Item# 5.6	<p>To ratify the Revision of Procurement Plan in the new PMSS.</p> <p>BoG was informed that, NPIU switched over to new web based Procurement Management Support System (PMSS) in which Packages of only 6.0 Crores can be uploaded. The new/revised packages which are urgent in nature and as per the requirement of the different departments are included, which has already been approved by Principal GCET vide No: GCET/TEQIP/19/Pr/350 dated 29-05-2019.</p> <p>The Board considered and approved.</p>
Item # 5.7	<p>To inform about Internal Audit reports of GCET, TEQIP-III for the period from 01.04.2018 to 30.09.2018 and 01.10.2018 to 31.03.2019 in the F.Y. 2018-19.</p>




	<p>The Internal Audits under TEQIP-III for the period from 01.04.2018 to 30.09.2018 and 01.10.2018 to 31.03.2019 in the F.Y. 2018-19 were conducted in GCET campus on 29th March, 2019 and 25th May, 2019 respectively. The Board was informed about the observations made by the Auditor and the reply submitted by the Institute to Auditor/NPIU.</p> <p>The Board noted the information with the suggestion that Institute must give a separate reply for each observation made by Internal Auditor, request them to drop the Audit Para accordingly.</p>				
Item# 5.8	<p>To Inform about the Statement of Accounts & Statutory Audit Report of GCET, TEQIP-III for the F.Y. 2018-19.</p> <p>SPIU/NPIU appointed Statutory Auditor (Mahesh C. Solanki & Co., Chartered Accountants, Indore, M.P) for GCET, TEQIP-III for the F.Y. 2018-19. Accordingly he conducted the Statutory Audit of GCET on 18th May, 2019 and the Audit Report submitted by the Auditor is shared with the BoG.</p> <p>The Board noted the information with the suggestion that Institute must give a separate reply for each observation made by and Statutory Auditor, request them to drop the Audit Para accordingly.</p>				
Item # 5.9	<p>To inform about the Mentor Visit by NPIU to GCET Jammu</p> <p>Board was informed that NPIU appointed Prof.(Dr.) D. J. Tidke, Retd. Professor of VNIT, Nagpur as mentor for GCET and he visited the campus on 8-9 April, 2019 and interacted with students, faculty, non teaching staff, industry personnel, alumni etc. and suggest measures for successful implementation of TEQIP-III</p> <p>The Board noted the information so provided.</p>				
Item # 5.10	<p>To inform about imparting GATE Training to the Final Year Students and finalization of Vendors.</p> <p>The Board was informed that to provide in house GATE training to Final year students, financial quotations were invited from the NPIU empanelled Vendors for 2019-20. M/S The GATE Academy, Bangalore empanelled Vendors has provided the lowest rate quotes of Rs.8917.00 (Excluding GST), per candidate, for 150 hours and Rs.10677.00 for 200 hours (Excluding GST) GATE Training. The said empanelled Vendors shall start imparting GATE Training to (237 Nos.) students of Five Branches of Engineering of this institution w.e.f 1st September 2019.</p> <p>The Board noted the information so provided.</p>				
Item # 5.11	<p>To approve the engagement of Accountant in lieu of Project officer in the TEQIP Cell on Contract basis.</p> <p>The proposal to engage accountant in lieu of Project Officer due to non availability of the eligible candidates despite of number of times Advertisements issued from the start of the Project. Revised the qualifications/eligibility conditions and salary of the aforesaid post to be filled is mentioned as below:</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Name of the Post</th> <th>Revised Qualification/ Eligibility criterions</th> <th>Salary</th> </tr> </thead> </table>	S.No	Name of the Post	Revised Qualification/ Eligibility criterions	Salary
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	1.	Head Assistant Cum Accountant	BCA or B.Com degree from any government recognized Institute / University with minimum 50% of marks and at least 1 years of working accountancy in any Government Organization / University / PSU / Educational Institute. Preference shall be given to the candidates having working knowledge Tally Software. Candidate should be 18-35 years of age.	35,000 (Fixed)
	The Board considered and approved the proposal.			
Item # 5.12	To approve the enhancement of Registration to the students for summer Internship from existing Rs.2000 to Rs.3000.			
	In order to maintain uniformity for any type of student activity, it is proposed that Registration Fee for the summer Internship may also be increased from existing Rs.2000/- to Rs.3000/- per candidate on the same patter as per the BoG Agenda item No.2,24, approved the Registration Fee of Rs.3000 to the students for Participation in Training Program / Technical Visits/Industrial visits/Exhibitions/Technical Tour/ Techfest/ Workshops/ Conferences etc.etc.			
	The BoG considered and approved the proposal.			
Any other Item with the permission of the Chair				

The Meeting ended with vote of thanks to the chair.


(Dr. Subhash Chander Dubey)
Co-coordinator, TEQIP-III


(Dr. Sameru Sharma)
Principal GCET

Submitted for approval Please


(Prof. Manoj Singh Gaur)
Director IIT Jammu & Chairperson
BoG, GCET Jammu.

No. TEQIP/GCET/BoG/19/374
Dated :19-06-2019